



## Educators Association of SA Inc

## MINUTES

### FDC Educators Association of S.A Inc

Meeting held at the Royal Hotel, 2 North Terrace Adelaide.  
7:00pm, Monday 27<sup>th</sup> April 2015

#### **ABBREVIATIONS**

EASA = FDC Educators Association of South Australia  
DECD = Department of Education and Children's Development  
BCSC = Business and Customer Support Center  
FDCA=Family Day Care Australia.  
NMF = National Members Forum  
FDC = Family Day Care  
ACECQA = Australian Children's Education and Care Quality Authority  
DE = Dept. Education - Formally DEEWR Dept. Education Employment and Work Relations  
COAG = Council Of Australian Government  
NQF = National Quality Framework  
NQS = National Quality Standards  
BBB = Being, Belong, Becoming  
MYTOP = My Time Our Place  
PAP = Partnership Action Plan  
CCMS = Child Care Management System  
ISS = Inclusion Support Subsidy  
IPSP = Inclusive Professional Support Planning Group  
MP = Member of Parliament  
NDI = National Disability Insurance  
NTR = Nothing to Report  
RTO = Registered Training Organisation

#### **OPENING FORMALITIES**

Priscilla opened meeting at 7:00pm and welcomed everyone.

#### **PRESENT**

Priscilla Schwanz, Merrilyn Hannaford, Debbie Johnson, Sonia Menzell, Gayle Noolan, Jenny Mitchell, Deneice Prosser, Ro Redwood, , Shannon Green, Julianne Sonntag

#### **APOLOGIES**

Laura Kaczurowski, Juline Dimasi, Michelle Price, Kerrie Waters

#### **PREVIOUS MINUTES**

**Motion:** The minutes to be true and correct **Moved:** Debbie **2<sup>nd</sup>:** Merrilyn **CARRIED**

#### **BUSINESS ARISING FROM THE MINUTES**

#### **INCOMING CORRESPONDENCE**

Oz vision FDC  
Gowrie Training  
Anne Steer: Educator – RE: Assessment Queries.

#### **OUTGOING CORRESPONDENCE**

Anne Steer, through Phone, Email and FB correspondence.

#### **BUSINESS ARISING FROM CORRESPONDENCE**

Discussion on Oz Vision- They asked for our assistance in helping with the NQS and EYLF, we will reply via email clarifying what they want with formatting and we will go from there. A decision will be made when we have that clarification. There will be a cost involved and their Educators encouraged to be members of the Association.

**Action:** Oz Vision: Sonia to draft an email in reply to them by the end of the week. Looking at the Co-Ordination unit and incorporating the Planner and the Gowrie Training Organisation.

#### **PRESIDENT:**

##### **PRISCILLA SCHWANZ**

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#### **FACEBOOK PAGE**

**Family Day Care Educators  
Association of SA Inc**

#### **WEB SIGHT**

[www.fdcassocsa.com.au](http://www.fdcassocsa.com.au)

Gowrie Training – Are looking at getting back to grass roots training and look at what is required in real terms with guiding and documenting childrens learning. Looking at how best to serve the Early Childhood sector and incorporating multicultural resources.

**Action:** Gayle to draft a letter to ask Gowrie how they can work collaboratively with the Association in getting some training packages together.

## FEEDBACK

Members are increasingly happy with our FB page. *“Thank you for the information posted without this I would not know what is going on and other Educators opinion on topics within our industry”* Northside Educator

## FINANCE: Deneice

### 1. TREASURERS REPORT

As at Statement dated... 31/3/15 \$7856.13

<b>Incoming:</b>	
No incoming	
<b>Sub Total</b>	\$7856.13
<b>Outgoing:</b> Planner postage/ stamps D Prosser	
Sports Centre	\$45
Australia Post( not Presented)	\$120.00
FDCA insurance( not on Statement)	\$545.35
<b>Sub Total</b>	7145.78
<b>BankBalance as at 27/04/15</b>	\$ 7811.13

2. **Motion:** These figures to be true and correct **Moved:** Deneice **2nd:** Sonia **CARRIED**
3. Reminders sent out and follow up reminders sent April and May are quiet months
4. Insurance renewal received
5. Membership at this stage approx. 175 ; There are Educators retiring so this will change
6. **Motion:** \$20 per day volunteers for those who attended the Expo, reimbursement upon fuel receipt to that value. **Moved:** Sonia **2nd** Priscilla **CARRIED**
7. **Action:** Merrilyn to contact Sports Centre and organize royalties to be paid 6 monthly end of financial year and calendar year.

## MARKETING/PUBLIC RELATIONS: Sonia

1. MEDIA – Looking at putting together a tips and bits column maybe look at introducing this on our Face Book page and through email and calling it “FunKey People” Shannon to look into this.
2. NETWORKING VISITS
3. NEWSLETTER – Was sent through, feedback is positive.
4. PUBLIC RELATIONS
5. EVENTS
6. ANY OTHER BUSINESS

<b>NTR = Nothing To Report</b>
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## STRATEGIC PLANNING

We need to start making some decisions and look at our “to do list” with the plan we have put together looking forward.

## POLICY REVIEW:

NTR - June will be when the policies are ready for review.

## FDCA: Merrilyn

Next meeting 18th June

Every child is a star FDC week celebration May 2nd - 9th

Progressing with funding issues and how the government handle it.

The conference is gaining momentum Sydney luna park October 21st - 25th

The new look web site will be on line mid May.

**AGM:**

22ND AUGUST

**Action:** Debbie to book the Hackney and work from there. Look at incorporating the AGM into a 40<sup>th</sup> Year Gala dinner and ask DECD if they want to work collaboratively with this. Kerrie and Shannon to join the organizing committee for this event.

**WEB SITE:** Debbie

Do we want to add the strategic plan to the web site with updates on accomplished tasks and where are we at with tasks.

The new look website is set to be ready for review on the 12<sup>th</sup> of May and will be up and running within a day of us giving the ok.

**GENERAL BUSINESS**

**Action:** Priscilla to draft and send a letter to Helen Doyle SUBJECT: DECD FDC Business Model Development and suggest that we are available to discuss.

**Action:** Committee to collate some strategies on how we would like help from FDCA to market FDC within S.A and how we can work with DECD to get some strategies working forward on the positive Marketing of FDC in the State and how to market the Association within the sector. This plan needs to be compiled by the 18<sup>th</sup> June so Priscilla and Merylyn can present it to Marketing Directors of FDCA.

**ANY OTHER BUSINESS**

ACECQA has a document looking at best practice/guidelines and using the learning cycle when documenting. This document is attached.

**NEXT MEETING**

Monday 25<sup>th</sup> May

Monday 22<sup>nd</sup> June

Monday 27<sup>th</sup> July

Monday 24<sup>th</sup> August

Monday 28<sup>th</sup> September

Monday 26<sup>th</sup> October

Monday 23<sup>rd</sup> November

**CLOSE**

9:30pm

MEETINGS ARE HELD ON THE 4<sup>TH</sup> MONDAY OF THE MONTH (PUBLIC HOLIDAY THEN 3<sup>RD</sup> OF THE MONTH) OR UNLESS OTHERWISE STATED.

ALL FDC EDUCATORS ARE WELCOME