



## Educators Association of SA Inc

## MINUTES

### FDC Educators Association of S.A Inc

Meeting held at the Royal Hotel, 2 North Terrace  
Adelaide.

7:00pm, Monday 22<sup>nd</sup> June 2015

#### **ABBREVIATIONS**

EASA = FDC Educators Association of South Australia  
DECD = Department of Education and Children's Development  
BCSC = Business and Customer Support Center  
FDCA=Family Day Care Australia.  
NMF = National Members Forum  
FDC = Family Day Care  
ACECQA = Australian Children's Education and Care Quality Authority  
DE = Dept. Education – Formally DEEWR Dept. Education Employment and Work Relations  
COAG = Council Of Australian Government  
NQF = National Quality Framework  
NQS = National Quality Standards  
BBB = Being, Belong, Becoming  
MYTOP = My Time Our Place  
PAP = Partnership Action Plan  
CCMS = Child Care Management System  
ISS = Inclusion Support Subsidy  
IPSP = Inclusive Professional Support Planning Group  
MP = Member of Parliament  
NDI = National Disability Insurance  
NTR = Nothing to Report  
RTO = Registered Training Organisation

#### **OPENING FORMALITIES**

Priscilla opened meeting at 7:00pm and welcomed everyone.

#### **PRESENT**

Priscilla Schwanz, Merrilyn Hannaford, Debbie Johnson, Sonia Menzell, Gayle Noolan, Kerrie Waters, Ro Redwood, Jenny Mitchell, Deneice Prosser, Shannon Green, Michelle Price, Julianne Sonntag, Marie Ruckenstuhl

#### **APOLOGIES**

Juline Dimasi,

#### **PREVIOUS MINUTES**

**Motion:** The minutes to be true and correct **Moved:** Debbie **2<sup>nd</sup>:** Shannon **CARRIED**

#### **BUSINESS ARISING FROM THE MINUTES**

#### **INCOMING CORRESPONDENCE**

- Laura Rodriguez and Lorraine Brunner - Executive Officers, SA NQA Stakeholder Advisory Group RE: SA National Quality Agenda SAG, Invitation to represent Association at meeting.
- Christine Burgess - PSC Manager Gowrie SA RE: FDC CoOrdinator Conference August 18<sup>th</sup>.
- Helen Doyle - A/Director, Early Childhood Services, DECD RE: Association participation in New FDC Business Model
- Cherie Percival – Executive support Officer FDCA RE: marketing material for Zoo day and Group bookings.

#### **OUTGOING CORRESPONDENCE**

- Laura Rodriguez and Lorraine Brunner - Executive Officers, SA NQA Stakeholder Advisory Group RE: SA National Quality Agenda SAG, Invitation to represent Association at meeting.
- Christine Burgess - PSC Manager Gowrie SA RE: FDC CoOrdinator Conference August 18<sup>th</sup>.

#### **PRESIDENT:**

##### **PRISCILLA SCHWANZ**

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SCHEME: NORTHSIDE

#### **VICE PRESIDENT:**

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#### **SECRETARY**

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SCHEME: NORTHSIDE

#### **FACEBOOK PAGE**

**Family Day Care Educators  
Association of SA Inc**

#### **WEB SIGHT**

[www.fdcassocsa.com.au](http://www.fdcassocsa.com.au)

- Helen Doyle - A/Director, Early Childhood Services, DECD RE: Association participation in New FDC Business Model
- Cherie Percival – Executive support Officer FDCA RE: marketing material for Zoo day and Group bookings.

## BUSINESS ARISING FROM CORRESPONDENCE

### FEEDBACK

Thank you yes were all anxious to find out the outcome of Parent and Educator fees. Thank you for your active participation in working this out. You ladies do an awesome job! Educator from Hills/Murray Lands Scheme.

### FINANCE: Deneice

#### 1. TREASURERS REPORT

As at Statement dated... 31/5/15

\$6182.35

<b>Incoming monies</b> – membership (May)	\$60
June	\$30
<b>Postage</b> Planners and stamps May	\$12.00
Jun	\$12.00
Planner sales	
Bank Interest on 30/5/15 this is included statement amount	\$16.38
<b>Sub Total</b>	\$6224.35
<b>Outgoing</b> Planner postage/ stamps D Prosser Not presented	\$20.00
D Prosser Baby expo costs reimbursement Not presented	\$48.00
G Noolan baby expo and gowrie meeting(15/6)	\$30.00
Have a look website direct debit (17/6)	\$20.00
FDCA insurance presented 11/6/15	\$545.35
<b>Sub Total</b>	\$5629.00
Below are amount included in end of statement balance 31/5/15	
S Menzell reimbursement	\$ 293.93
Have a look website Direct debit 26/5	\$625.00
Pricilla Schwanz Baby expo costs reimbursement 26/5	\$48.00
AGM Dinner Presented 25/5/15	\$770.00
<b>Bank Balance as at 21/06/15</b>	\$ 5629.00

2. **Motion:** These figures to be true and correct **Moved:** Deneice **2<sup>nd</sup>:** Gayle **CARRIED**
3. Reminders sent out and follow up reminders sent
4. Membership at this stage approx. **178**

### MARKETING/PUBLIC RELATIONS: Sonia

#### 1. MEDIA

Look at putting some information/ideas on FB about Tax.

**Action:** Sonia to collate with Marilyn and get it posted on FB

#### 2. NETWORKING VISITS

#### 3. NEWSLETTER

Looking at doing a 6 monthly good news briefing through Enews about what we have been doing and what's going on. This is separate from the main Newsletter.

**Action:** Sonia to formulate and send to Janelle Hanaford to Edit

#### 4. PUBLIC RELATIONS

#### 5. EVENTS

**Zoo:** This is under way and looking very impressive:

WHEN: Sunday 11<sup>th</sup> October. Time to be confirmed

WHERE: Adelaide Zoo

COST: To be announced

CONTACT: The association

**Gala Dinner:** This is going to be the premier event of the year and the biggest celebration DECD FDC & RCP has had, please book the date in your diaries.

Guest speaker, Entertainment, 3 course meal, Door prizes. Come and catch up with retired Educators and Co-Ordinators.

WHEN: Saturday 22<sup>nd</sup> August 6:30pm Start

WHERE: Hackney Hotel, 95 Hackney Rd, Hackney

COST: \$60 per head, Partners welcome

CONTACT: Association

## 6. ANY OTHER BUSINESS

**NTR = Nothing To Report**

### **POLICY REVIEW:**

NTR

### **STRATEGIC PLANNING:**

We need to look at our sub groups and the roles and where our expertise is best utilised and ensure that everyone in the different groups are all on board with what is to be done and the load shared and who is doing what.

**Action:** Move this item after General business to allow those in the different sub groups to have a last minute get together and call it STRATEGIC TEAM PLANNING. Those teams to have a run sheet of what is happening and who is doing what and where they are at with their role.

### **FDCA:** Merrilyn

FDCA are disappointed that the media are not using their responses to all the different issues that have been hitting the media in recent months. They have been sending out responses to everything that has been happening and those media outlets choose not to use it and rather have the sensational side of these issues out there and not necessarily the truth.

**CONFERENCE:** This is coming along very well a lot of great speakers

WHEN: 21<sup>st</sup> – 24<sup>th</sup> October

WHERE: Sydney Luna Park

COST: Registration \$490.00 FDCA Members and \$640 Non FDCA Members. Accommodation and flights are at the participant's discretion. There are packages available on line.

FOR MORE INFO: [www.2015conference.com.au](http://www.2015conference.com.au)

### **PLANNER**

Can we please have a stock take of Planner's

We would like the schemes more on board with putting out the planner and the Association, we are aware that some Co-Ordinators have them and do publicise them.

**Action:** Debbie to set up a table at the Co-Ordinator training/Conference in August, have some examples of use.

Have the Planner linked to PayPal in the shop on the web site. We have to action how we look at selling the Planner bring this to a sub team to source options.

### **WEB SITE:** Debbie

Unveiling of new look active website. The 1<sup>st</sup> round of 3 editing options is to take place could we please all look over and make notes and send to Debbie.

**Action:** Debbie to look into getting PayPal linked to the web site so tickets to the dinner and Zoo can be purchased through there.

### **AGM:** Debbie

This is booked along with the Dinner at the Hackney. The AGM will be prior to the Dinner and has been advertised. The formalities to the AGM are going to be straight forward.

**Action:** Deneice to ensure the books are audited.

Debbie to ensure the voting slips and all necessary documentation is in place.

### **CONSTITUTION:**

Merrilyn to go through and update ready for AGM.

## **GENERAL BUSINESS**

There has been numerous Educators coming to the Association regarding the inconsistencies with Scheme's/ Co-Ordinators with interpretations of the NQS and policies and are getting confused and angered with what is expected from one moment to the next.

ACTION: Debbie to take this concern to the Co-Ordinator training in Adelaide next month as we are aware this is an ongoing issue.

## **ANY OTHER BUSINESS**

October Meeting will be held on 2<sup>nd</sup> November

November meeting stay as 23<sup>rd</sup> which will be our Xmas dinner.

## **TEAM PLANNING**

The Committee worked through the group SWOTS and updating the plan going forward and immediate to do list.

## **NEXT MEETING**

Monday 27<sup>th</sup> July

AGM 22<sup>nd</sup> August

Monday 24<sup>th</sup> August

Monday 28<sup>th</sup> September

~~Monday 26<sup>th</sup> October~~ – Moved to November 2<sup>nd</sup>.

Monday 23<sup>rd</sup> November

## **CLOSE**

9:50

MEETINGS ARE HELD ON THE 4<sup>TH</sup> MONDAY OF THE MONTH (PUBLIC HOLIDAY THEN 3<sup>RD</sup> OF THE MONTH) OR UNLESS OTHERWISE STATED.

ALL FDC EDUCATORS ARE WELCOME