



Educators Association of SA Inc

MINUTES

FDC Educators Association of S.A Inc

Meeting held at the Royal Hotel, 2 North Terrace Adelaide.
7:00pm, Monday 22nd September 2014

ABBREVIATIONS

EASA = FDC Educators Association of South Australia
DECD = Department of Education and Children's Development
BCSC = Business and Customer Support Center
FDCA=Family Day Care Australia.
NMF = National Members Forum
FDC = Family Day Care
ACECQA = Australian Children's Education and Care Quality Authority
DE = Dept. Education – Formally DEEWR Dept. Education Employment
and Work Relations
COAG = Council of Australian Government
NQF = National Quality Framework
NQS = National Quality Standards
BBB = Being, Belong, Becoming
MYTOP = My Time Our Place
PAP = Partnership Action Plan
CCMS = Child Care Management System
ISS = Inclusion Support Subsidy
IPSP = Inclusive Professional Support Planning Group
MP = Member of Parliament
NDI = National Disability Insurance
NTR = Nothing to Report
RTO = Registered Training Organisation

OPENING FORMALITIES

Gayle opened the meeting at 7:20 pm and welcomed everyone.

PRESENT

Priscilla Schwanz, Merrilyn Hannaford, Debbie Johnson, Sonia Menzell, Gayle Noolan, Kerrie Waters, Jenny Mitchell, Deneice Prosser, Ro Redwood, Laura Kaczurowski

APOLOGIES Juline Dimasi

PREVIOUS MINUTES

Moved: Debbie **2nd:** Kerry Waters **CARRIED**

BUSINESS ARISING FROM THE MINUTES

INCOMING CORRESPONDENCE

Email: Daud Mohamed, Director for Learn4Good Family Day Care Pty Ltd Re – Training Session

Email: Danni McIntosh, DECD Re – Email/letter sent to ministers re Relief Educators.

Email: Member Re - Non-school age children

Email: Member Re - Planners for non-members

Email: Lina a Co-Ordinator, One People FDC Re- Special Guest at October meeting

Emails: In house for all correspondence

OUTGOING CORRESPONDENCE

Email & Snail mail to the following people Re – Relief Educators

Ms. Jennifer Rankine

Minister Department of Education and Child Development-

Mr. Tony Harrison

Chief Executive – Department of Education and Child Development

Ms. Trish Strachan- Executive Director -Office of Children and Young People

Ms. Helen Doyle – Assistant Executive Director- Office of Children and Young People

PRESIDENT:

GAYLE NOOLAN

Mobile: 0409 092 302

Email: gayle.noolan@bigpond.com

SCHEME: SOUTHERN VALES

VICE PRESIDENT:

PRISCILLA SCHWANZ

Mobile: 0423 30 3093

Email: Priscilla.schwanz@bigpond.com

SCHEME: NORTHSIDE

SECRETARY

DEBBIE JOHNSON

Mobile: 0421 99 2463

Email: fdc.assoc.sa@live.com.au

SCHEME: NORTHSIDE

FACEBOOK PAGE

**Family Day Care Educators
Association of SA Inc**

WEBSITE

www.fdcassocsa.com.au

Mr. Ian Lamb – Manager of Quality Reform (Danni's Line Manager)
 Danni McIntosh- Senior Policy Officer- Family Day Care and Respite Care Program Child Care Policy and Programs Office for Children and Young People
 Emails: In house for all correspondence

BUSINESS ARISING FROM CORRESPONDENCE

Lina a Co-Coordinator from One People FDC attending as Special Guest for part of our October meeting.

Danni McIntosh – Re Relief Educators: A letter was drafted in response to the DECD letter that was sent to Educators today. The Association sent this letter out along with a survey.

Please share this with your networks and utilize your choice.

The Association is somewhat disappointed in the response to a letter that was sent to DECD management and the Minister, it was not understood and we believe it was not taken in the context that was intended. A letter will also be forwarded to DECD Management outlining our concerns with their response along with correspondence that we sent to all Educators.

FEEDBACK

Response to the networking Session held this month

'We really appreciate you coming here.

You know so much.

Everyone looks forward to you coming to speak to us.'

FINANCE: Deneice

TREASURERS REPORT

As at Statement dated... 31/08/14 \$10,465.86

Incoming monies – membership/postage	\$1182.00
Compendium	\$35.00
Sub Total	\$ 11682.86
Cheques Planner postage/ stamps	\$158.05
Refunded Monies	\$30.00
S Menzell Planner printing	\$1543.17
Sports Centre Committee Shirts (corrected amount)	\$ 494.89
Bank Balance as at 21/9/14	\$ 9456.75

ALLOCATED FUNDS		Actual Cost
Shirts for Committee	\$600.00	\$494.89
Planner	\$2500.00	\$343.17 so far
Public Liability Insurance	\$600.00	
News letters	\$200.00	\$100 so far
Promotions	\$1000.00	
Website/Domain	\$300.00	
Network Meetings	\$1000.00	
Post Office Box	\$110.00	
Stationary	\$600.00	
New Laptop security & programming	\$500.00	\$394.80 so far
TOTAL	\$7410.00	\$4877.14

Motion: These figures to be true and correct **Moved:** Deneice **2nd:** Sonia **CARRIED**

- Membership:** 120 approximately are renewed until next year definitely Deb and I have sent out "have you forgotten something "reminders. As of writing this report I have still names to update from Sonia's meeting and renewal emails arrive.
- I had a letter for Sports Centre ready to post when Merrilyn emailed me with an adjusted account with increased price, (her shirt added) so disposed of older cheque and sent updated amount.

MARKETING/PUBLIC RELATIONS: Sonia

- MEDIA** - NTR
- NETWORKING VISITS**

Hai Ha's session – This was a great success with 21 Educators that left feeling more knowledgeable and confident within their abilities as an Educator and small business owner.

Country Session

Naracoorte and surrounding areas – Sonia has had discussions with Bordertown and Mt Gambier Educators and had given them the knowledge that they were after and up dated them with the outcomes of the AGM. At the present time there is no request for a formal networking session.

Costs of sessions we provide _ **REAGENDA**

Sessions we provide – who does them, formats and resources

3. NEWSLETTER

We are starting to gather information; there will be a Newsletter in December.

4. PUBLIC RELATIONS - NTR

5. EVENTS

Zoo day – This will not be going ahead this year, we have shelved the idea for the foreseeable future but will keep it on the agenda.

6. ANY OTHER BUSINESS

STRATEGIC PLANNING

Sub Committees to continue to report to monthly meetings of their work during the month.

POLICY REVIEW:

Police Checks After our Association had raised the issue the Regulatory Authority will contact DSCI (Department for Communities and Social Inclusion) to increase staff to manage the volume of Criminal History Checks (police checks) required. Some services across all sectors have to wait up to 4 month for applications to be approved and returned.

FDCA: Merrilyn



Early bird discounts are available for registrations prior to September 30, with special discounts available for group bookings. For more information please visit <http://symposium.fdca.com.au>

Next Board meeting will be held in Adelaide on the 30th October 2014.

Educator Forum

FDCA in conjunction with our Association is arranging an Educators Network Forum for Educators in S.A. Tentative dates for 28th or 29th November. Still to be confirmed.

PLANNER

The Association will look at having the planner separate from the membership. – **REAGENDA**

WEBSITE

Has been updated, unable to do other documentation as discussed last meeting as Laptop was being used for networking session. Will look at finalising this over the next week with Michelle.

GENERAL BUSINESS

Promoting the Association to other schemes – This is well underway, the Association is in negotiations with services/schemes outside of DECD. We have a private scheme Manager coming to the next meeting.

FDC Services Education and Support Project Session –We will arrange a meeting to be held at the Royal With representatives of our Committee and a Scheme's Manager and Coordinators. This will an information session to assist them with ideas to connect with other schemes, how our Association could benefit their Educators and to increase their knowledge of good Family Day Care Practices in S.A.

ANY OTHER BUSINESS

Re-imburement for committee members **Action:** Debbie to collate the motions regarding this and distribute to committee for collaboration and consensus before next meeting to be **REAGENDA**

United Voice Union – Michelle Price

Michelle had been contacted by the Union. This Union originally the LMHU has had several one off payments for Educators over previous years. She informed them that there are many newer Educators in our Association that could become members. This Union has been a good voice for the Childcare Sector Australia wide of late.

NEXT MEETING

Monday 27th October
Monday 24th November
Monday 19th January
Monday 23rd February
Monday 23rd March
Monday 27th April
Monday 25th June
Monday 22nd July

CLOSE

10:30pm

MEETINGS ARE HELD ON THE 4TH MONDAY OF THE MONTH (PUBLIC HOLIDAY THEN 3RD OF THE MONTH) OR UNLESS OTHERWISE STATED.

ALL FDC EDUCATORS ARE WELCOME

Publicity and Promotions

Kerrie Waters and Sonia Menzell

SEPTEMBER 2014.

- Visit Hai Ha Vu Home – meet with 21 Educators-Sonia, Merylyn and Gayle.
- 10 renewed memberships 1 new.
- Kerrie – Made “Funny Survival Packs” to give out
- Network with Printer to obtain 245 Planners
- Contact Printer regarding – damage to boxes.
- Check stock and repack.- Contact Printer
- 69 Deliver Planners to Deniece (Treasurer)
- 11 Planners to Business Centre – 4 for each Manager/Scheme and 7 extra for regional areas.
- Storage Boxes Purchased for Planners 5 @ \$5 each =waterproof. \$25 to treasurer/Account
- Letter to Managers and DECD – Need for Relief Educator.
- Consult with Michelle Price – Assist with Website. – agreed to this role.
- Take photos of committee for newsletter and media.
- Negotiate training session – New Scheme/Multicultural/North
- Review Banners for Association from Vista Print/ Coffee Cups/ media.
- Provide 2 hours training for Educator – Sonia – Using Planner/Programing and



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