



Educators Association of SA Inc

MINUTES

FDC Educators Association of S.A Inc
Meeting held at the Royal Hotel, 2 North
Terrace Adelaide.

7:10pm, Monday 28th September 2015

ABBREVIATIONS

EASA = FDC Educators Association of South Australia
DECD = Department of Education and Children's Development
BCSC = Business and Customer Support Centre
FDCA=Family Day Care Australia.
NMF = National Members Forum
FDC = Family Day Care
ACECQA = Australian Children's Education and Care Quality Authority
DE = Dept. Education – Formally
DEEWR Dept. Education Employment and Work Relations
COAG = Council Of Australian Government
NQF = National Quality Framework
NQS = National Quality Standards
BBB = Being, Belong, Becoming
MYTOP = My Time Our Place
PAP = Partnership Action Plan
CCMS = Child Care Management System
ISS = Inclusion Support Subsidy
IPSP = Inclusive Professional Support Planning Group
MP = Member of Parliament
NDI = National Disability Insurance
NTR = Nothing to Report
RTO = Registered Training Organisation
CSF = Community Support Funding

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FACEBOOK PAGE

Family Day Care Educators Association
of SA Inc

WEBSITE

www.fdcassocsa.com.au

OPENING FORMALITIES

Priscilla opened meeting at 7:010pm and welcomed everyone.

PRESENT

Priscilla Schwanz, Sonia Menzell, Jenny Mitchell, Deneice Prosser Michelle Price, Julianne Sonntag, Gayle Noolan, Ro Redwood, Merrilyn Hannaford, Juline Dimasi.

APOLOGIES

Kerrie Waters

PREVIOUS MINUTES

Minutes true and correct; **MOVED...** 2nd... **CARRIED**

BUSINESS ARISING FROM THE MINUTES

INCOMING CORRESPONDENCE

1. Danni McIntosh - Manager DECD removal of non- approved advertising of wrong contact details for Zoo day to be changed with FDCA E-news.
2. Email from Andrew Patterson re Child swapping submission.
3. **Gowrie TRAINING** Gayle Noonan feedback given.
4. REGISTRATION for **AUSKey**

OUTGOING CORRESPONDENCE

1. EMAIL: Gayle Noonan to GOWRIE invoice for training payment.
2. Phone calls and emails to FDCA re: zoo information change and apology on misinformation
3. Registration AUSKey helpline

BUSINESS ARISING FROM CORRESPONDENCE

Reimbursement to Ro Redwood for Dinner
MOVED.... Priscilla 2nd....Sonia CARRIED...

Priscilla thanked Deneice for her hard work and effort and wished her well on her new journey and extended at anytime she was welcome back.

TREASURERS REPORT

FINANCE: SONIA

As at STATEMENT dated...31/07/15 **\$13,026.31**

Incoming monies - membership (Aug 24 th to 31 st)	\$180
(Sep 1 st to 27 th)	\$620
postage Planners and stamps (Aug 24st -31st)	\$24
	\$36
Planner sales (Aug 24st -31st)	
includes postage	
Dinner (Jul 27 -31st)	\$2700
	\$300
Sub Total	\$13,982.3
	1
Outgoing Planner postage/ stamps D Prosser	\$80.16
Debbie JOHNSON	\$5,515.45
Auditor cheque presented 1/09/15	\$110
planner postage to 1/09/15 to 27/09/15	\$85.60
Sonia Vista Print media (to be presented)	\$286.84
Sub Total	\$8,356.86
Bank Balance as at 24/07/15 (10am)	\$8,064.42

MOTION: These figures to be true and correct **Moved:** ...SONIA 2nd.... Merrilyn CARRIED

MEMBERSHIP at this stage approx. **180**

Data checking of Memberships

TREASURER Appointed Sonia stepped down as Vice President to continue her hard work in updating and changing how the treasurer position works, Merrilyn stood down as Secretary assistant and became Vice President both positions had a unanimous vote

MARKETING/PUBLIC RELATIONS: Sonia

1. .

MOVED.... 2nd.... CARRIED

ACTION: Michelle and Sonia to work on Certificate to be presented back to committee for feedback and approval

STRATEGIC PLANNING: Merrilyn

We will look at the sub committee's to see if we are best using our talents constructively and include our new delegates.

Also a refresh on what is expected roles and responsibilities still in process re-agenda

POLICY REVIEW: Gayle/Merrilyn

Awaiting policies from DECD, but we can look at them independently and forward on our feedback forms that are in the back of our policy folder, all Educators are able to do this at any time. Re-agenda

TRAINING: Gayle

Gowrie training. Was great success, great feedback, and well done to those who helped.

FDCA: Priscilla and Merrilyn

Conference in Sydney Luna Park October 21th to 24th there will be a few Association Delegates in attendance. Have fun. Also board meeting in November. Location will be in Tasmania.

PLANNER: Sonia

Changes in process 50 left will re-agenda for ordering

ANY OTHER BUSINESS

Priscilla reinforced working in partnership, being respectful to all. Letting others have a say and do their jobs. There is no I in **team**. and let's have a fantastic year we have a strong team now.

1. Minutes to be done 1 week to 10 days only. Delegates need minutes to carry out their actions with time to do those things.

2. Agenda to go out Thursday before meetings, adding to any other business is fine on the night.

3. Email protocols will be adhered to the president and Vice President are the only one who can authorize emails out to anyone and must be checked and permission granted they also go out under the Presidents name only.

4. Secretary may text delegates to check their emails when required as ASAP business and must have authorization.

5. Agenda and table all money so to be transparent before anything is acquired or purchased.

Money to be moved by secretary process is then transparent.

Deniece asked for a petty cash for treasurer

ACTION- petty cash for new Treasurer will be given.

WEBSITE: Sonia /Merrilyn /Michelle

We are still updating this with more up to date information and looking at putting membership and Business Planner on the sales page. Keep an eagle eye and see if you can see the changes! We hope you like the feel of the new layout. Please give us any feedback via our contact us page. In Progress please be patient as there is lots of work now to do to catch up.

GENERAL BUSINESS

Sonia asked for a back up hard drive to be purchased to back up laptop

MOVED.... Sonia 2nd.... Michelle CARRIED

ACTION: Sonia to purchase and back up laptop as she is working on the laptop to update areas i.e. website and other things, i.e. password changes.

ANY OTHER BUSINESS

Kate Van Shaik

Kate most generously came to our Association meeting to give an open question time on anything. Of course the 65C per hour per child Educator levy was raised; Kate informed all that this amount only covers what is utilized now in operations to cover costs at same level at this time (dollar for dollar). She is happy to talk to anyone about the processes and if anything new arises she will let the association know. Kate was very excited that most educators had taken the changes in their

stride and with positive attitudes towards such changes within Family Day Care. She is happy to work in consultation with Educators and the Association where possible.

- Interpretation confusion was raised of the 65c fee
- CPS funding must be applied for yearly now
- Family Day Care became a profit making industry when schemes (private) opened in the sector.
- Accountability of where FDC Educators own children are accessing FDC and documentation to support any usage for allowable reasons.
- no CCB families still put in claim forms to business centre to add levy and the Educator will get an invoice of Educator levy for that family.
- Business centre to establish a B-PAY to pay Educator Levy due.
- Nanny issues raised in the sense no credentials or Diploma or NQS or framework accountability

NEXT MEETING

Monday 26th October No meeting in October due to Conference Meeting moved to the 2nd November

Monday 2nd November

Monday 30th November

No meeting in December

Monday 25th January

Monday 22nd February

Monday 21st March

Monday 18th April

Monday 23rd May

Monday 27th June

CLOSE

10:07pm.

MEETINGS ARE HELD ON THE 4TH MONDAY OF THE MONTH (PUBLIC HOLIDAY THEN 3RD OF THE MONTH) OR UNLESS OTHERWISE STATED. ALL FDC EDUCATORS ARE WELCOME