



## Educators Association of SA Inc

### MINUTES

FDC Educators Association of S.A Inc  
Meeting held at the Royal Hotel, 2 North  
Terrace Adelaide.

7:00pm, Monday 2<sup>nd</sup> November 2015

### ABBREVIATIONS

**EASA** = FDC Educators Association of South Australia  
**DECD** = Department of Education and Children's Development  
**BCSC** = Business and Customer Support Centre  
**FDCA**=Family Day Care Australia.  
**NMF** = National Members Forum  
**FDC** = Family Day Care  
**ACECQA** = Australian Children's Education and Care Quality Authority  
**DE** = Dept. Education – Formally  
**DEEWR** Dept. Education Employment and Work Relations  
**COAG** = Council Of Australian Government  
**NQF** = National Quality Framework  
**NQS** = National Quality Standards  
**BBB** = Being, Belong, Becoming  
**MYTOP** = My Time Our Place  
**PAP** = Partnership Action Plan  
**CCMS** = Child Care Management System  
**ISS** = Inclusion Support Subsidy  
**IPSP** = Inclusive Professional Support Planning Group  
**MP** = Member of Parliament  
**NDI** = National Disability Insurance  
**NTR** = Nothing to Report  
**RTO** = Registered Training Organisation  
**CSF** = Community Support Funding

### **PRESIDENT:**

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### **FACEBOOK PAGE**

Family Day Care Educators Association  
of SA Inc

### **WEBSITE**

[www.fdcassocsa.com.au](http://www.fdcassocsa.com.au)

### **OPENING FORMALITIES**

Priscilla opened meeting at 7:10pm and welcomed everyone.

### **PRESENT**

Priscilla Schwanz, Sonia Menzell, Jenny Mitchell, Deneice Prosser, Michelle Price, Julianne Sonnttag, Gayle Noolan, Ro Redwood, Jasmine Brouwers, Merrilyn Hannaford, Juline Dimasi.

### **APOLOGIES**

Kerrie Waters, Kylie Tull

### **PREVIOUS MINUTES**

Minutes true and correct; **MOVED...** Michelle **2nd...** Priscilla **CARRIED**

### **BUSINESS ARISING FROM THE MINUTES**

Membership certificate Sonia and Michelle worked on Number 1 certificate voted unanimously  
Action: certificate ready to be used

### INCOMING CORRESPONDENCE

1. Phone calls from FDCA re Board members duties for October Conference
2. AUSKey still no help re link. **Re-agenda**
3. Phone call from Maria Angeletti re next meeting and business Planner
4. Feedback from Zoo Day
5. Today Tonight report – Family Day Care Australia will take charge on media

### OUTGOING CORRESPONDENCE

1. Numerous phone calls and e-mails regarding zoo day changes re FDCA
2. However the information was not changed and remained the same on the e-news
3. Priscilla.... communication and protocol around the Today Tonight story...discussion with Sasha Westwood FDCA

### BUSINESS ARISING FROM CORRESPONDENCE

**Treasurer:** Sonia and Merrilyn to be given voucher to thank them both for all the extra and hard work they have been doing to get things up to date, Treasurer, website and Secretary work.

**ACTION:** voucher

### TREASURERS REPORT

FINANCE: **Sonia**

As at STATEMENT dated...1/11/2015

**\$7,992.77**

Incoming monies	
Gowrie	\$2000
membership	\$182.00
<b>Sub Total</b>	<b>\$2,182.00</b>
Outgoing monies	
Vista print - Sonia	\$286.84
Refund dinner not presented	\$60.00
Door prize	\$150.00
training	\$240.00
	\$807.65
	\$120.00
	\$240.00
	\$566.80
website	\$79.20
<b>Sub Total</b>	<b>\$2,550.49</b>
<b>Bank Balance as at</b>	<b>\$7992.77</b>

**MOTION:** These figures to be true and correct **Moved:** ...Sonia 2<sup>nd</sup>.... Merrilyn **CARRIED**

**MEMBERSHIP** at this stage approx. **180**

Reminders sent out and follow up reminders sent

**ACTION:** Michelle to check email details

**ACTION:** Sonia to check with Kerry about memberships

**ACTION:** petty cash still to be organised

### TREASURER HANDOVER

Sonia has stepped down as Vice President as she has been working on Treasurer Roles and Responsibilities has also needed to change the way some things have been done. Merrilyn has had to step down as assistant Secretary to step up as Vice President. Michelle to carry on with Secretary changes.

**Voted** ... unanimously. **CARRIED.**

**MARKETING/PUBLIC RELATIONS:** Newsletter to be a combination of committee members working together

**E-News** to begin where warranted must have authority of the President (reminder).

**Add children's mental health in EASA E-News**

**(POLICY) Educator role** – reviewed and response submitted by the Educators Association of South Australia

**ACTION:** Gayle to contribute training update for newsletter

Merrilyn to begin Newsletter anything to contribute sent to her and E-News Children's mental health.

Add please Planner and Membership to newsletter with clear pricing.

**STRATEGIC PLANNING:** Merrilyn

**Positions have been updated**

Re- Agenda

Roles and responsibilities of members

**ACTION:** Merrilyn to revisit and we can set up a screening in the near future 28<sup>th</sup> January.

**FDCA:** Priscilla and Merrilyn

Conference in Sydney Luna Park October 21th to 24th there were a few Association Delegates in attendance. Awesome time and venue with colleagues. 350 Educators in attendance. Sonia has a reflection to put into the newsletter. NSW Conference same weekend.

**Insert :** One of the best I,ve attended with inspirational speakers, the most memorable location on Sydney harbour. I met artist Tim Sharp and his mother Judy who gave me a new understanding of a parents love and determination in the face of Autism. Along with entertainers, speakers and fellow colleagues from all over Australia it proved to be a great few days of professional development and well worth investment. Congratulations to FDCA. Sonia Menzell. Educator, hills murraylands.

**The 2015 Triennial conference held at Luna Park certainly was a successful event with over 350 delegates.**

**SA delegates represented our State with pride and the committee members who attended wore their teal coloured shirts which stood out in the crowd.**

The guest speakers shared valuable information on challenges with autism (Tim and Judy Sharp) and how they together overcome this disability, Mary Koutsas shared her story about ethnicity, and her desire to have a family. Dr Jillian Rodd spoke of changes within the sector and how we can meet those challenges while other speakers spoke about additional needs, brain development with Dr, Michael Nagel, social media with Adam Franklin, vulnerable children, responding to those in need and reconciliation in early childhood settings. A crowd favourite was Dr. Helen Penn who discussed how early childhood educators are best placed to meet the needs of each individual child in many different ways and differing environments.

Kate Cerebrano provided us with stories, many laughs and an amazing singing rendition.

Overall the conference was a huge success and we look forward to the next one.

A big thankyou to FDCA and staff for a well organised event and we also look forward to up and coming stories by Dr. Nagel in future editions of JigSaw

**Priscilla Schwanz**

**President**

**\*LOOK out for The EASA Newsletter**

Also board meeting in 29<sup>th</sup> November. Location will be in Tasmania.

65cent educator levy introduced.

Refer General business- children's mental health

**ACTION:** Sonia and Merrilyn to add reflection to newsletter

**PLANNER:** Sonia

Changes in process 50 left will re-agenda for ordering

**ACTION:** Sonia to make needed changes and Michelle to help

**ACTION:** Michelle to give AIPC manager details to Sonia for discounted printing.

**WEBSITE:** Sonia /Merrilyn /Michelle

**ACTION:** Sonia /Merrilyn /Michelle planning day to update and change out of date information

**CONSTITUTION:**

Julianne Sonntag has been looking through the constitution there is a link on the website

**ACTION:** Julianne to proofread and document changes needed

**ACTION:** Merrilyn to contact NSW association for advice.

**ANY OTHER BUSINESS**

REMINDER -Priscilla reinforced working in partnership, being respectful to all. Letting others have a say and do their jobs. There is no I in **team**. And let's have a fantastic year we have a strong team now.

REMINDER- Minutes to be done 1 week to 10 days only. Delegates need minutes to carry out their actions with time to do those things.

REMINDER - that the Agenda to go out Thursday before meetings, adding to any other business is fine on the night.

REMINDER - Email protocols will be adhered to the president and Vice President are the only one who can authorize emails out to anyone and must be checked and permission granted they also go out under the Presidents name only.

REMINDER - Secretary may text delegates to check their emails when required as ASAP business and must have authorization.

REMINDER -Agenda and table all money so to be transparent before anything is acquired or purchased.

Money to be moved by TRESURER (Sonia) as her work and seconded by Merrilyn as VP, and assisting so process is then transparent.

**GENERAL BUSINESS**

Sonia has hard drive to use.

Merrilyn referred KIDS MATTER (conference speaker) will do training on children's mental health refer to newsletter for more detail when it comes out

**ACTION:** Merrilyn to attain a booking for kids Matter, Sara Richardson on training in children's mental health.

**ANY OTHER BUSINESS**

Educator issue discussed with Priscilla.

Sass-e invoice received to association email.

Federal minister of Education Simon Birmingham

\*SA Association representatives did respond and provided ideas to the Minister to get the message to him to help him understand and learn about Family day Care's uniqueness.

\*invite the minster to an Association meeting after hopefully meeting educators who provide a true in home care service which embodies all that is described in Family Day Care home environments. Propose February meeting.

Sonia EASA stamp is broken.

Email dates of association meetings to FDCA so the show in FDCA media

Gayle Noonan resignation was given and that the association thanks her for everything she has done with regards to training and her commitment to the Association. We wish her and her family the very best for the future.

**ACTION:** Sonia to acquire new stamp.

**ACTION:** Michelle to email dates of association meetings to FDCA

**NEXT MEETING**

Monday 30th November (Sonia to chair)

No meeting in December

Monday 18th January date change (Sara Richardson to attend)

Monday 22nd February

Monday 21st March

Monday 18th April

Monday 23rd May

Monday 27th June

**CLOSE**

9.00pm.

**MEETINGS ARE HELD ON THE 4TH MONDAY OF THE MONTH (PUBLIC HOLIDAY THEN 3RD OF THE MONTH) OR UNLESS OTHERWISE STATED. ALL FDC EDUCATORS ARE WELCOME**